



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
Hearings for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.**

**September 17, 2007 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order**

1. [Attendance](#)

**Minutes:** Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

**Consent Agenda  
Superintendent**

2. [C-1 Minutes of workshop/special meeting on August 8, 2007; student disciplinary hearings and regular meeting on August 16, 2007; and workshop/special meeting on August 30, 2007](#)

Attachment: [Aug0807.pdf](#)

Attachment: [Aug16Minutes.pdf](#)

Attachment: Aug1607.pdf (Confidential Item)

Attachment: [Aug3007.pdf](#)

**Deputy Superintendent**

3. [C-2 Amendments to the 2007-2008 Staff Allocations](#)

Attachment: [Proposed Allocation Changes - 09-17-07.pdf](#)

4. [C-3 Annual Review of CCSB Policy 5.08 - Food & Nutrition Services, E. Employee & Student Wellness](#)

Attachment: [CCSB Policy 5.08 Food & Nutrition Services, E. Employee & Student Wellness.pdf](#)

**Human Resources**

5. [C-4 Personnel Consent Agenda](#)

Attachment: [September 2007 Personnel Consent Agenda.pdf](#)

6. [C-5 2007-2008 Salary Schedule, Sections II, III, IV and V](#)

Attachment: [20072008SalarySchedule-II, III, IV, V.pdf](#)

## Instruction

7. [C-6 Co-Enrollee list for August 2007](#)

Attachment: Co-Enrollee list for August 2007.pdf (Confidential Item)

8. [C-7 Grant Proposals](#)

9. ~~C-8 Consultant Services for Sandy Brusca, Educational Tools Inc., for Hands-On Innovation Math Strategies workshop for Ridgeview Elementary on October 19, 2007.~~

Attachment: 09202007Brusca,Sandy.pdf

10. [C-9 Student Travel](#)

Attachment: [BOARD BACKUP-SEPTEMBER 17, 2007.pdf](#)

11. [C-10 Quarterly Log of Student Travel](#)

Attachment: [Field Trip Log for Board Agenda \(3-Month Log\)2007-08.doc](#)

12. [C-11 Tech Prep Articulation Agreement between Lake City Community College and CCSD](#)

Attachment: [hortart1.pdf](#)

Attachment: [hortart2.pdf](#)

Attachment: [hortart3.pdf](#)

Attachment: [hortart4.pdf](#)

Attachment: [hortart5.pdf](#)

Attachment: [hortart6.pdf](#)

13. [C-12 Bannerman Learning Center Placement in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC placements sep 07.pdf](#)

14. [C-13 Advertise amendments to the Student Progression Plan for 2007-2008](#)

Attachment: [STUDENT PROGRESSION PLAN CHANGES 2007-2008.pdf](#)

15. [C-14 Addendum to the Contractual Agreement between the School District of Clay County and Challenge Enterprises/Lighthouse Learning Center.](#)

Attachment: [ADDENDUM CHALLENGE LLC 07 08.pdf](#)

16. [C-15 Executive Board of the Clay County Education Foundation](#)

17. [C-16 School Improvement Plans and District Improvement Plan](#)

### Business Affairs

18. [C-17 Monthly Property Report - August, 2007 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-August, 07.pdf](#)

19. [C-18 Monthly Property Report - August, 2007 - AV Materials](#)

Attachment: [Audiovisual Report-August, 07.pdf](#)

20. [C-19 Monthly Property Report - August, 2007 - Software](#)

Attachment: [Software Report-August, 07.pdf](#)

21. [C-20 Monthly Property Report - August, 2007 - Vehicles](#)

Attachment: [Vehicles Report-August, 07.pdf](#)

22. [C-21 Deletion of Certain Items Report - September, 2007](#)

Attachment: [Monthly Deletion Report-September, 07.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-September, 07.pdf](#)

23. [C-22 Warrants and Vouchers for AUGUST, 2007](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

24. [C-23 Orange Park High School and Keystone Heights High School to obtain a Certificate of Insurance for Fireworks at Their Homecoming Rally on Thursday, September 27, 2007 \(OPH\) and Thursday, October 25, 2007\(KHHS\)](#)

Attachment: [homecoming20070906132208440.pdf](#)

25. [C-24 2006-2007 Fiscal Year Program Cost Report](#)

Attachment: [Cost Report 2006-07.pdf](#)

26. [C-25 Budget Amendments for the Month of June, 2007](#)

Attachment: [June 2007.xls](#)

Attachment: [AGENDA-budget cover sheet\\_impact stmt\\_June 2007.pdf](#)

27. [C-26 Bids To Be Awarded for September 2007](#)

28. [C-27 Bid Renewals To Be Awarded for September 2007](#)

### **Support Services**

29. [C-28 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 9,17,07.pdf](#)

30. [C-29 Annual Certification of F.I.S.H. Data](#)

Attachment: [Fish Certification.pdf](#)

31. [C-30 Clay County Utility Authority Irrigation Water Service Agreement for Lakeside Junior High School](#)

Attachment: [LES.IrrigationWaterServ.pdf](#)

32. [C-31 Change Order #2 for Chiller Replacement at Lake Asbury Elementary School](#)

Attachment: [CO2.LAE.Chiller 002.pdf](#)

33. [C-32 Lake Asbury Elementary School Chiller Replacement Substantial Completion](#)

Attachment: [SC.LAE.Chiller.pdf](#)

34. [C-33 Grove Park Elementary School Re-Roof Buildings 1 & 2 Final Completion](#)

Attachment: [FC.GPE.Roof 004.pdf](#)

### **Adoption of Consent Agenda**

35. [Adoption of all remaining Consent Items](#)

#### **Motions:**

Approve the Consent Items as presented, with the exception of Item C-8 which was withdrawn. - PASS

#### **Vote Results**

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

**Recognitions and Awards** (None)

**Scheduled Citizen Requests** (None)

**Presenters**

36. [Merit Award Program - Toni McCabe/Diane Kornegay](#)

Attachment: [Merit Award Program Board Presentation.ppt](#)

**Minutes:** The Merit Award Program (MAP) awards top performing instructional personnel and school-based administrators. The awards are based upon student achievement and performance appraisal in accordance with the Clay Assessment System. The Clay County Education Association and the school district worked collaboratively to comply with the requirements of the MAP due October 1, 2007. The full powerpoint presentation can be found in the attachment.

**Discussion Agenda**

**Deputy Superintendent**

37. [Public Hearing - CCSB Policy 6GX-10-2.15 H. Domestic Violence Leave](#)

Attachment: [Public Hearing - CCSB Policy 2.15 H. Domestic Violence Leave.pdf](#)

**Minutes:** Chairman Vallencourt opened the public hearing. Ken Carter spoke regarding the item. He commended the Board for taking action to develop a policy for this leave, and appealed to the Board to consider making this a paid leave. With no one else present to speak to the item, the public hearing was closed.

**Motions:**

Approve this policy as submitted. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

**Human Resources**

38. [Human Resources - Special Actions](#)

Attachment: September 2007 Discipline Actions (2).pdf (Confidential Item)

**Motions:**

Approve the disciplinary action as presented. - PASS

**Vote Results**

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

**Business Affairs**

39. [Superintendent's Annual Financial Report for the FYE 6-30-2007.](#)

Attachment: [2006-07 AFR.pdf](#)

**Motions:**

Approval of the Annual Financial Report for the period of July 1, 2006 through June 30, 2007, as presented. - PASS

**Vote Results**

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

40. [Public Hearing to approve, as advertised, Amended Notice of Tax for School Capital Outlay for 2006-2007 School Year](#)

**Minutes:** Chairman Vallencourt opened the public hearing. Being no one present to speak to the item, the public hearing was closed.

**Motions:**

Approve as requested. - PASS

## Vote Results

Motion: Lisa Graham

Second: Charles VanZant, Sr

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

## Support Services

### 41. [Elementary School "Z" Overview](#)

#### Minutes:

The plans for this school were approved on January 18, 2007; however, the school was delayed when Elementary "X" became more critical. Elementary "Z" will be in the OakLeaf area and across the road from the OakLeaf School which is currently a K-8 school. Brian Boatright and Carl Craft were present from McCullar and Boatright Architects to answer questions. The school will be a one-building design with approximately 124,000 square feet and 41 basic classrooms. We will not be using an outside construction manager for this project. The school is scheduled to open in August, 2009. It was noted that come November, we will have three elementary schools under construction at same time.

## Presentations from the Audience

### 42. [Transportation Issues](#)

Attachment: [ArvidNelson.pdf](#)

Attachment: [MichaelSharpe.pdf](#)

#### Minutes:

The following individuals spoke regarding walkpaths and bus stop concerns, as well as the discontinuation of some school bus pickups: Michael Sharpe, Tina Fox, Arvid Nelson, and Sonya Wilson.

Mike Elliott, Assistant Superintendent for Support Services, briefly reviewed the history of the School Board when it changed its policy for bus service for 2.0 to 1.5 miles for elementary students. There was lengthy discussion about how the distance is measured and the fact that there is no School Board policy that dictates how the distance will be measured. Florida Statutes only address walk distances greater than 2.0. This issue will be placed on the Discussion Agenda in October for further discussion regarding a specific established point from where, and to where, the measurements will be taken.

## Superintendent Requests

### 43. [COP Transactions - Legal Opinion](#)

**Minutes:** A recent Supreme Court decision regarding Escambia County and Certificates of Participation (COP) could have a significant impact on school districts, requiring approval for COP's by a voter referendum. Bruce Bickner, School Board Attorney, discussed the legal aspects of this

issue, and Mike Elliott, Assistant Superintendent for Support Services, informed the Board of the consequences to the school district that could postpone the construction of High School "QQQ." A \$25 million COP was planned to finance this school.

### **School Board's Requests**

#### 44. [Charging for Transportation of Students](#)

Attachment: [BicknerLegalOpinion.pdf](#)

**Minutes:** At Mr. Bolla's request, Mr. Bickner explained his legal opinion concerning this issue. The written opinion can be found in the attachment.

#### 45. [Update on School Concurrency](#)

**Minutes:** At Mr. Bolla's request, Mr. Elliott gave a brief update. The membership of the Citizens' Advisory Committee on School Concurrency is now complete. The committee is scheduled to have its first meeting for orientation on September 27, 2007. The committee will be administered by BCC staff and the meetings are open to the public.

#### 46. [October 11, 2007 Special Meeting](#)

**Minutes:** At Mrs. Studdard's request, the special meeting scheduled for October 11 was moved from 10:00 to 11:00 a.m. The meeting is expected to last no more than 15 minutes and will be held in the Superintendent's Conference room at the district office.

#### 47. [Set-up of Board Room](#)

**Minutes:** Mrs. Vallencourt asked that staff look into the set-up of the meeting room so that every board member can make eye contact not only with other board members, but also with key staff members who are seated at the side tables.

**Adjournment** (8:50 p.m.)

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**Superintendent**

**Chair**