



School District of Clay County
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.

August 16, 2007 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; Wayne Bolla, District 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

Consent Agenda

Superintendent

2. [C-1 Minutes of workshop/special meeting on July 12, 2007; student disciplinary and special pupil request hearings and regular meeting on July 19, 2007; and special meeting on July 30, 2007](#)

Attachment: [Jul1207.pdf](#)

Attachment: [Jul1907.pdf](#)

Attachment: Jul1907Disc.pdf (Confidential Item)

Attachment: [Jul1907SPR.pdf](#)

Attachment: [Jul3007.pdf](#)

Deputy Superintendent

3. [C-2 Proposed Staff Allocation Changes - 2007-2008](#)

Attachment: [Proposed Allocation Changes - 2007-2008.pdf](#)

4. [C-4 Travel - Out of State](#)

Attachment: [Travel - Out of State.pdf](#)

Human Resources

5. [C-5 Personnel Consent Agenda](#)

Attachment: [0807PersonnelConsentAgenda.pdf](#)

6. [C-6 Amendment to the 2007-2008 Temporary Salary Schedule, Section IV - Miscellaneous](#)

Attachment: [20072008TemporarySalaryScheduleAmendment.pdf](#)

7. [C-7 2007-2008 Clay Assessment System \(CAS\) Manual](#)

Attachment: [20072008CASManual.pdf](#)

8. [C-8 Substitute Teacher Performance Appraisal Forms](#)

Attachment: [Substitute Teacher Evaluation Form.pdf](#)

Instruction

9. [C-9 Co-Enrollee list for July 2007](#)

Attachment: Co-Enrollee list July 2007.pdf (Confidential Item)

10. [C-10 Clay County Reading Plan 2007/2008](#)

Attachment: [Charts.pdf](#)

Attachment: [Narrative.pdf](#)

Attachment: [Professional Development.pdf](#)

Attachment: [Student Level Achievement-Instruction.pdf](#)

11. [C-11 Interagency Agreement between the School Board of Clay County and Seamark Ranch](#)

Attachment: [Seamark.pdf](#)

12. [C-12 Agreement between the School Board of Clay County and My Footpath, LLC](#)

Attachment: [PrepHQ Agreement.pdf](#)

Attachment: [PrepHQ Attachments.pdf](#)

13. [C-13 Contracts between School Board of Clay County and Health-Tech regarding the Safe & Drug-Free Schools Program and the Tobacco Prevention and Intervention Teacher Training Project](#)

Attachment: [Health-Tech SDFS.pdf](#)

Attachment: [Health-Tech Tobacco.pdf](#)

14. [C-14 Safety and Education Articulation Agreement between the School Board of Clay County and the Clay County Sheriff's Office](#)

Attachment: [CCSO SEAA \(Agreement\).pdf](#)

15. [C-15 Contract between the School Board of Clay County and the Clay County Health Department regarding Full Services Schools](#)

Attachment: [FSS 07-08 attach 2.pdf](#)

Attachment: [FSS 07-08 attach 4 FIN COMP AUDIT.pdf](#)

Attachment: [FSS 07-08 attachment 3.pdf](#)

Attachment: [FSS 07-08 Contract.pdf](#)

Attachment: [FSS 07-08 Standard Contract SchHealth.pdf](#)

16. [C-17 Appoint members to A Business-Community \(ABC\) School Program Evaluation Committee](#)

Attachment: [ABC Evaluation Liason and Committee Contact Form 07-08.pdf](#)

17. [C-18 The Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students has been received in the form of amendments to the 2004-2005 through 2006-2007 documents.](#)

Attachment: [SPP Addendum 2007-2008 School Year.pdf](#)

Business Affairs

18. [C-19 Write Off Non-Sufficient Funds \(NSF\) Checks at GPE and OPHS](#)

19. [C-20 Warrants and Vouchers for JULY, 2007](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

20. [C-21 Monthly Property Report - July, 2007 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-July, 07.pdf](#)

21. [C-22 Monthly Property Report - July, 2007 - AV Materials](#)

Attachment: [Audiovisual Report-July, 07.pdf](#)

22. [C-23 Monthly Property Report - July, 2007-Software](#)

Attachment: [Software Report-July, 07.pdf](#)

23. [C-24 Monthly Property Report - July, 2007 - Vehicles](#)

Attachment: [Vehicles Report-July, 07.pdf](#)

24. [C-25 Deletion of Certain Items Report - August, 2007](#)

Attachment: [Monthly Deletion Report-August, 07.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-August, 07.pdf](#)

25. [C-26 Bids To Be Awarded](#)

26. [C-27 Bid Renewals To Be Awarded](#)

Support Services

27. [C-28 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 8,16,07.pdf](#)

28. [C-29 Revised Project Priority List \(P.P.L.\) to Identify Eligible Projects for C.O.&D.S. Expenditure](#)

Attachment: [Revised PPL.pdf](#)

29. [C-30 Amendment to the 2006/2007 Classroom For Kids Program Funding Distribution](#)

Attachment: [Clrm for Kids Amendment.pdf](#)

30. [C-31 2007/2008 Classrooms For Kids Program Funding](#)

Attachment: [Clstrm for Kids 07.08.pdf](#)

31. [C-32 Clay High School Duct Board Replacement Building 3A Substantial and Final Completion](#)

Attachment: [SC.CHS.DuctBoard 001.pdf](#)

Attachment: [FC.CHS.DuctBoard 001.pdf](#)

32. [C-33 Deductive Change Order #1 \(Direct Purchasing\) for the Chiller Replacement at Lake Asbury Elementary School](#)

Attachment: [CO.DP.LAE.Chiller 001.pdf](#)

33. [C-34 Deductive Change Order #1 \(Direct Purchasing\) for Oakleaf Village Elementary](#)

Attachment: [CO 1 Oakleaf.pdf](#)

34. [C-35 Deductive Change Order #1 \(Direct Purchasing\) for Shadowlawn Elementary](#)

Attachment: [CO 1 Shadowlawn.pdf](#)

35. [C-36 Deductive Change Order #1 \(Direct Purchasing\) for Permanent Classroom Replacement at Charles E. Bennett Elementary \(Phase II\)](#)

Attachment: [Change Order 1, CEB.pdf](#)

36. [C-37 Additive Change Order #3 \(Direct Purchasing\) for Permanent Classroom Replacement at Charles E. Bennett \(Phase I\)](#)

Attachment: [Change Order 3, CEB.pdf](#)

37. [C-38 Grove Park Elementary School Re-Roof Buildings 1 & 2 Substantial Completion](#)

Attachment: [SC.GPE.Roof.AugBrd 001.pdf](#)

38. [C-39 Change Order #4 for Permanent Classroom Replacement at Charles E. Bennett Elementary \(Phase I\)](#)

Attachment: [Change Order 4, CEB.pdf](#)

39. [C-40 Charles E. Bennett Elementary Classroom Replacement \(Phase I\) Final Completion](#)

Attachment: [Final Completion CEB Ph I.pdf](#)

40. [C-41 Charles E. Bennett Elementary Permanent Classroom Replacement \(Phase II\) Demolition Substantial and Final Completion](#)

Attachment: [Sub & Final Completion, CEB Ph II Demo.pdf](#)

Adoption of Consent Agenda

41. [Adoption of all remaining Consent Items](#)

Minutes: Consent Items C-3 and C-16 were moved to Discussion.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion or withdrawn. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Recognitions and Awards (NONE)

Scheduled Citizen Requests (NONE)

Presenters (NONE)

Discussion Agenda

School Board Members

42. [Discuss and consider proposal from Mixon and Associates for lobbying services](#)

Attachment: [Mixon & Assoc.pdf](#)

Minutes: There was discussion regarding the fact that the School Board just recently disassociated with another Lobbyist and that the timing was wrong to engage with another firm at this time. Superintendent Owens stated he was opposed to engaging any lobbyist because of the good working relationship the school district has with our Legislative Delegation. Additionally, both the Superintendent's and School Board's Associations provide excellent lobbying services to Clay County. No action was taken to pursue this item.

43. [Discuss and consider changing the September regular board meeting from Thursday, September](#)

[20, 2007 to Monday, September 17, 2007](#)

Minutes:

It was noted that both Superintendent Owens and Chairman Vallencourt will both be out of town on September 20th due to conferences. Mr. Bolla stated he had a conflict on September 17th but it could possibly be changed.

Motions:

Superintendent recommends changing the regular September school board meeting to Monday, September 17, 2007. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Carol Studdard - Aye

Deputy Superintendent

44. [C-3 Advertise Amendments to CCSB Policy 6GX-10-2.15 H, Domestic Violence Leave](#)

Attachment: [Advertise CCSB Policy 2.15 H, Domestic Violence Leave.pdf](#)

Minutes:

Ken Carter, President of CESPAs, expressed concern about the language in this policy. He feels the language goes beyond the scope of the legislation.

Mr. Bickner stated the policy reflects a statutory mandate. The policy must be in place in order to include language in employee handbooks and to authorize the leave. Mr. Bickner further stated that the only issue that could be negotiable would be whether the leave is paid or unpaid. The policy is for advertisement only at this point. The proposed policy language will be revised to allow the pay issue to be negotiated at the table if the unions so choose.

Motions:

Approve advertisement of the policy with the amended language that will allow the pay issue to be negotiable. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Carol Studdard

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

Human Resources

45. [2007-2008 Administrative/Managerial/Supervisory/Confidential Salary Schedule](#)

Attachment: [20072008AdministrativeSalarySchedule.pdf](#)

Minutes: Mr. Bolla expressed concern about the proposed raise for administrators in light of the budget shortfall and other tax cuts, the "flattened" student achievement as well as other factors such as the inflation rate. He did not feel the raise was justified. Mr. Bolla suggested a workshop be scheduled on this issue, but the other Board Members declined his suggestion. Following further discussion, and with a motion and second on the floor to approve the salary schedule as presented, Mr. Van Zant made a motion to call for the question. The motion passed 4-1, with Mr. Bolla dissenting. The Chairman then called for the vote on the item.

Motions:

Approve the Salary Schedule as presented. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla	- Nay
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

Instruction

46. [C-16 \(Bolla\) Revision to the 2007-2008 Special Pupil Request Guidelines](#)

Attachment: [2007-2008 SPR MEMORANDUM Revised.pdf](#)

Minutes: Mr. Bolla expressed his ongoing concern about non-resident business owners in Keystone Heights being given special consideration to send their students to Keystone schools. He feels the Board is not being consistent county-wide and Mr. Bolla moved that the language be stricken from the policy. The motion died for lack of a second.

Motions:

Approve the Revision to the 2007-2008 Special Pupil Request Guidelines as submitted. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Lisa Graham

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Support Services

47. [Schematic \(Phase I\) Plans and Specifications for OakLeaf High School](#)

Motions:

Approve the Schematic (Phase I) Plans and Specifications. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Presentations from the Audience

48. [Bear Run Subdivision](#)

Minutes:

The following residents expressed concern that no bus service will be provided for the children in the Bear Run subdivision to Ridgeview Elementary: Amy Adkins, Jennifer Bailey, Sharon Buonocore, Jeff Adkins, Greg Vreeland, Gwen Vreeland, Tina Fox, Kimberly Powell, Doug Conkey. Mr. Bolla provided a map of the area in question.

Mr. Bolla and Commissioner Conkey measured the walkpath with parents in that area on Saturday

prior to this meeting. Mr. Bolla felt their complaints were justified and urged the Board to look for other options, such as a "charge for the ride." Other Board Members voiced their opinion that similar conditions exist all over the county and to reduce the Board's walk policy from 1.5 miles would be very costly if applied across the county. It was noted that it would be unconstitutional to charge for transportation when the school district is required to provide a "free" public education for students. It was also noted that the state now calculates the distance by measuring from property line (point of entry) to property line, instead of from portal (front door) to portal. Following lengthy discussion, consensus was to schedule a workshop for September 10, 2007 at 5:00 p.m. to discuss this issue in more detail.

49. [Other Concerns](#)

Minutes:

Patrick Thurman, a teacher at Middleburg High School, expressed dismay that the August 15 paycheck issue was not properly addressed.

Constance Higginbotham spoke on behalf of the Clay County Education Association regarding better pay for teachers.

Ken Carter spoke on behalf of the Clay Educational Support Professionals Association acknowledging there has been no salary agreement with the support union. He also spoke regarding the shortage of custodians.

Superintendent Requests

50. [Citizens Advisory Committee on School Concurrency](#)

Minutes:

In the Board of County Commission meeting on Tuesday (August 14, 2007), Commissioner Bradley brought up a proposal to establish a Citizens Advisory Committee on School Concurrency. The BCC would nominate five members and the School Board would nominate five members to provide input to the BCC Planning staff regarding concurrency issues. Superintendent Owens was opposed to the organization of this committee because he feels it would slow down the process. School concurrency is a very complex issue and there is an aggressive schedule already in place. It will be difficult to find individuals who are knowledgeable of the issue, especially this late in the process. Since the BCC did, in fact, approve Mr. Bradley's request, it was felt the School Board should have representation on the committee.

The School Board was instructed to be prepared to make their nominations at the August 30 special meeting. Mrs. Vallencourt suggested their nominations be a parent with children in school from within their respective districts. It was noted that it may be impossible to find an interested individual that fits these requirements. It was also noted that the CAC will most likely meet during the workday.

School Board's Requests

51. [Access to Coppergate Elementary](#)

Minutes: Endeavors for better access to and from Coppergate Elementary are in progress. However, no significant changes will come about before the opening of the new school year. Law enforcement officers will be present to help with traffic flow and easement agreements should resolve some of the walk path concerns.

52. [Town of Orange Park Resolution regarding OPE](#)

Minutes: Mr. Bolla brought this topic up for discussion. The Resolution was to encourage the School Board to change its policies regarding attendance at Orange Park Elementary School and allow neighboring children to attend OPE as their neighborhood school. It was felt that the School Board's decision had been made on the issue and that no response was required by the School Board.

53. [Update on Charles Van Zant, Jr.](#)

Minutes: Mr. Van Zant, Sr. announced that his son should be back in the states by September 25, 2007 and could be dismissed from his military deployment as early as October 8th or 10th. He is hopeful to be back and filling his seat on the School Board by the regular October board meeting.

Adjournment (9:10 p.m.)

Superintendent

Chair