



## School District of Clay County Green Cove Springs, Florida

Fleming Island High School - Teacher Inservice Center  
2233 Village Square Parkway  
TIME: 4:00 p.m.

### August 30, 2007 Workshop & Special Meeting

#### Invocation

#### Call to Order

1. [Attendance](#)

**Minutes:** Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Wayne Bolla, District 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting. Charles Van Zant, Sr., Interim Board Member for District No. 3, was absent due to travel out of the country.

#### Workshop Items

2. [Review Tentative Educational Facilities Plan](#)

Attachment: [Ed. Fac. Plan Bd. Backup.pdf](#)

#### Minutes:

Jim Connell, Director of Facility Planning and Construction, reviewed the high points of the Educational Facilities Plan which is prepared annually prior to the adoption of the annual budget. The Plan must be financially feasible. The Facilities Work Program, which is the last section in the Plan, was developed under a new format this year. The School Board will be asked to approve the Educational Facilities Plan at the September 6, 2007 meeting. The approved Plan will then be submitted to all affected municipalities to be reviewed for consistency with its Comprehensive Plan.

#### Action Items

3. [Receive and Approve Nominations from School Board Members for Appointment to the Citizen Advisory Committee on School Concurrency](#)

#### Motions:

Receive and approve nominations for appointment to the Citizen Advisory Committee on school concurrency as follows: Lisa Graham's nomination - Richard Fain; Carol Studdard's nomination - James (Jim) C. Cribb; Wayne Bolla's nomination - William H. Smith; Carol Vallencourt's nomination - Sean Cronin; Charles Van Zant, Sr.'s nomination - Darrell E. New; - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Not Present

4. [Maintenance and Indemnification Agreement with the Board of County Commissioners for Walkpaths to Coppergate Elementary](#)

Attachment: [CGE Agreement.pdf](#)

**Minutes:** This Agreement will provide two additional walkpaths to Coppergate Elementary School, for a total of four access points. These walkpaths to the school property will help keep students off County Road 220 and County Road 209.

**Motions:**

Approve the Agreement - PASS

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Not Present

5. [Ratify the 2007-2010 Master Contract between the Clay Educational Staff Professional Association, Local 7409, and the School District of Clay County](#)

Attachment: [CESPA Contract Ratification 2007-2008.pdf](#)

**Minutes:**

It was noted for the record, the contract was successfully ratified by CESPA.

**Motions:**

Ratify the Tentative Agreement which includes an approximate 6.0% salary increase, not including benefits. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Not Present

6. [Ratify the 2007-2008 Contract Amendment between the Clay County Education Association and the School District of Clay County](#)

Attachment: [CCEA Contract Ratification 2007-2008.pdf](#)

**Minutes:** The CCEA President, Constance Higginbotham, was present and verified union ratification by a majority vote. She expressed appreciation to both the school district's and union's bargaining teams for a job well done.

**Motions:**

Ratify the Tentative Agreement which includes an approximate 6.25% salary increase, not including benefits.	- PASS
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**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Not Present

7. [Job Description Revision](#)

Attachment: [1407.pdf](#)

**Motions:**

Approve the job description as presented.	- PASS
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**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Not Present

8. [Proposed Staff Allocation Changes - 2007-2008](#)

Attachment: [Proposed Allocation Changes - 08-30-07.pdf](#)

**Motions:**

Approve staffing allocation changes as submitted. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Not Present

9. [2007-2008 Memorandum of Understanding between the School Board of Clay County and the Youth Crisis Center](#)

Attachment: [YCC MOU.pdf](#)

**Motions:**

Approve the 2007-2008 Memorandum of Understanding between the School Board of Clay County and the Youth Crisis Center as submitted. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye

Charles VanZant, Sr

- Not Present

10. [Contract between the School Board of Clay County and Detective Timothy Bell to provide consequences of truancy information to parents after hours](#)

Attachment: [Tim Bell.pdf](#)

**Motions:**

Approve the Contract between the School Board of Clay County and Detective Timothy Bell to provide consequences of truancy information to parents after hours as submitted.

- PASS

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla

- Aye

Lisa Graham

- Aye

Carol Studdard

- Aye

Carol Vallencourt

- Aye

Charles VanZant, Sr

- Not Present

11. [Memorandum of Agreement between the School Board of Clay County and the Baker County Health Department regarding the Dental Services Program](#)

Attachment: [Dental Van.pdf](#)

Attachment: [Dental Attach 1.pdf](#)

Attachment: [Dental Attach 2.pdf](#)

**Motions:**

Approve the Memorandum of Agreement between the School Board of Clay County and the Baker County Health Department regarding the Dental Services Program as submitted.

- PASS

**Vote Results**

Motion: Carol Studdard

Second: Wayne Bolla

Wayne Bolla

- Aye

Lisa Graham

- Aye

Carol Studdard

- Aye

Carol Vallencourt

- Aye

Charles VanZant, Sr

- Not Present

12. [Interagency Agreement between the School Board of Clay County and Clay and Baker Kids Net, Inc.](#)

Attachment: [CBKN & DCF.pdf](#)

**Motions:**

Approve the Interagency Agreement between the School Board of Clay County and Clay and Baker Kids Net, Inc. as submitted. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Not Present

**Superintendent's Requests**

13. [New School Dedications](#)

**Minutes:**

Considering the lack of attendance at the last several new school dedications, Superintendent Owens questioned whether it was practical to continue holding them. Staff will look into using a different approach, perhaps a ribbon cutting ceremony held on the day of Orientation.

14. [Special Board Meeting](#)

**Minutes:** Superintendent Owens informed the Board of the need for a special meeting to appoint new out-of-field teachers prior to the close of the FTE Survey Week (October 8-12). The meeting was scheduled for Thursday, October 11, 2007, at 10:00 a.m. in the Superintendent's conference room.

**School Board's Requests** (There were none.)

**Adjournment** (5:20 p.m.)

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Superintendent

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Chair

