

CCSB Policy 6GX-10-4.64 Consent Agenda - 09/18/08 - Approval to Advertise

4.64 SCHOOL-BASED CURRICULAR AND EXTRA CURRICULAR CLUBS

A. Curricular Clubs - Authorization

1. Faculty members or students proposing a curricular club shall submit written application to the school principal for authorization on a form approved by the Superintendent of Schools.
2. A principals may exempt a club whose membership is determined by student body election or a club that is governed by an association that regulates interscholastic activities from the authorization requirements under this section.
3. An application for authorization of a curricular club shall include:
 - a. the recommended club name;
 - b. a statement of the club's purpose, goals, and activities;
 - c. a statement of the club's categorization, which shall be included in the parental consent required by School Board policy indicating all of the following that may apply:
 - 1) athletic
 - 2) business/economic
 - 3) agriculture
 - 4) art/music/performance
 - 5) science
 - 6) gaming
 - 7) religious
 - 8) community service/social justice
 - 9) other
 - d. the recommended meeting times, dates, and places;
 - e. a statement that the club will comply with the provisions of this part and all other applicable laws, rules, or policies; and
 - f. a budget showing the amount and source of any funding provided or to be provided to the club and its proposed use.
4. The application may be as brief as a single page so long as it contains the items required under this section.
5. A school shall approve the name of a curricular club consistent with the club's purposes and its school sponsorship.
6. a. A school shall determine curriculum relatedness by strictly applying this part's definition of a curricular club to the club application.

- b. If the school finds that the proposed club is a curricular club, the school shall continue to review the application as an application for authorization of a curricular club.
- c. If the school finds that the proposed club is an extracurricular club, the school may:
 - 1) return the application to the faculty member or students proposing the club for amendment; or
 - 2) review the application as an application for authorization of an extracurricular club.

7. Only curricular clubs may be authorized for elementary schools.

B. Extracurricular clubs – Annual authorization

- 1. An extracurricular club shall have a minimum of three members.
- 2. Students proposing a extracurricular club shall submit a written application for authorization to the school principal on a form approved by the Superintendent of Schools.
- 3. An application for authorization of a extracurricular club shall include:
 - a. the recommended club name;
 - b. a statement of the club's purpose, goals, and activities;
 - c. a statement of the club's categorization, which shall be included in the parental consent required by School Board policy indicating all of the following that may apply:
 - 1) athletic
 - 2) business/economic
 - 3) agriculture
 - 4) art/music/performance
 - 5) science
 - 6) gaming
 - 7) religious
 - 8) community service/social justice
 - 9) other
 - d. the recommended meeting times, dates, and places;
 - e. a statement that the club will comply with the provisions of this part and all other applicable laws, rules, or policies; and
 - f. a budget showing the amount and source of any funding provided or to be provided to the club and its proposed use.
- 4. The application may be as brief as a single page so long as it contains the items required under this section.

5.
 - a. A principal may provide for approval of an extracurricular club name in an action separate from that relating to authorization of the club itself.
 - b. The principal shall require:
 - 1) that an extracurricular club name shall reasonably reflect the club's purpose, goals, and activities; and
 - 2) that the extracurricular club name shall be a name that would not result in or imply a violation of this part.

C. Clubs -- limitations and denials

1. A school shall limit or deny authorization or school building use to a club or require changes prior to granting authorization or school building use:
 - a. as the school determines it to be necessary to:
 - 1) protect the physical, emotional, psychological, or moral well-being of students and faculty;
 - 2) maintain order and discipline on school premises;
 - 3) prevent a material and substantial interference with the orderly conduct of a school's educational activities;
 - 4) protect the rights of parents or guardians and students;
 - 5) maintain the boundaries of socially appropriate behavior; or
 - 6) ensure compliance with all applicable laws, rules, regulations, and policies.
 - b. whose proposed charter and proposed activities indicate students or advisors in club related activities would as a substantial, material, or significant part of their conduct or means of expression:
 - 1) encourage criminal or delinquent conduct;
 - 2) promote bigotry;
 - 3) involve human sexuality; or
 - 4) involve any effort to engage in or conduct mental health therapy, counseling, or psychological services for which a license would be required under state law.
2. The Superintendent of Schools has the authority to determine whether any club meets the criteria of subsection C.1. above.
3. If a school limits or denies authorization to a club, the school or school governing board shall provide in writing to the applicant the factual and legal basis for the limitation or denial.

D. Faculty oversight of authorized club

1. A school shall approve the faculty sponsor, supervisor, or monitor for each authorized curricular, extracurricular, and religious club to provide oversight

consistent with this part and the needs of the school to ensure that the methods of expression, religious practices, or other conduct of the students or advisors involved do not:

- a. unreasonably interfere with the ability of school officials to maintain order and discipline;
 - b. unreasonably endanger or threaten the well-being of persons or property;
 - c. violate concepts of civility or propriety appropriate to a school setting; or
 - d. violate applicable laws, rules, regulations, and policies.
2. a. A school shall annually approve faculty members as sponsors of curricular clubs.
- b. Faculty sponsors shall organize and direct the purpose and activities of a curricular club.
3. a. A school shall approve faculty members to serve as supervisors for authorized extracurricular clubs.
- b. A faculty supervisor shall provide oversight to ensure compliance with the approved club purposes, goals, and activities and with the provision so this part and other applicable laws, rules, and policies.
- c. The approval of a faculty supervisor or monitor does not constitute school sponsorship of the club.
- d. A faculty monitor approved for a religious club may not participate in the activities of the religious club except to perform the supervisory role required by this section.
4. Without the prior approval by the school, a person who is not a school faculty member or a club member may not:
- a. make a presentation to an extracurricular club; or
 - b. direct, conduct, control, or regularly attend the meetings of an extracurricular club.
5. The principal shall have the authority to designate reasonable times and places for student initiated, extracurricular-related clubs/organizations to conduct their meetings. The principal shall also have the authority to establish guidelines for the distribution on school grounds of club/organization literature and the posting of signs on school grounds notifying students of club meetings. Such guidelines will be applied consistently to all extracurricular-related clubs/organizations.
6. In light of the District's abstinence-based curriculum, no student club/organization will discuss or disseminate sexually explicit topics or information.
7. The faculty sponsor for student-initiated, extracurricular-related clubs/organizations will be present at club meetings for custodial/supervisory purposes only. The faculty sponsor may not:
- a. promote, lead or participate in the group's meeting;

- b. influence the form or content of any religious activity at such meeting; and/or
- c. require any person to participate in prayer or other religious activity at such a meeting.

8. Persons from the community may not direct, conduct, control, or regularly attend the activities of non-school sponsored student clubs/organizations. Any non-school person wishing to attend a meeting of a student-initiated, extracurricular-related club/organization must obtain permission of the principal to attend.

E. Use of school facilities by clubs

1. A school shall determine and assign school building use for curricular and extra-curricular clubs consistent with the needs of the school.

2. The following rules apply to curricular clubs:

- a. In assigning school building use, the principal may give priority to curricular clubs over extracurricular clubs; and
- b. the school may provide financial or other support to curricular clubs.

3. The following rules apply to extracurricular clubs:

- a. A preference or priority may not be given among extracurricular clubs;
- b. 1) a school shall only provide the space for extracurricular club meetings; and
2) a school may not spend public funds for extracurricular clubs, except as required to implement the provisions of this part, including providing space and faculty oversight for extracurricular clubs
- c. a school shall establish the non-instructional times during which extracurricular clubs may meet;
- d. a school may establish the places that extracurricular clubs may meet;
- e. a school may set the number of hours extracurricular clubs may meet per month, provided that all extracurricular clubs shall be treated equally; and
- f. a school shall determine what access extracurricular clubs shall be given to the school newspaper, yearbook, bulletin boards, or public address system, provided that all extracurricular clubs shall be treated equally.

F. Club membership

1. A school shall require written parental or guardian consent for student participation in all curricular and extracurricular clubs at the school.

2. Membership in curricular clubs is governed by the following rules:

- a. membership may be limited to students who are currently attending the sponsoring school or a home schooled student or charter school student who resides in the sponsoring school's attendance zone;
 - b. 1) curricular clubs may require that prospective members try out based on objective criteria outlined in the application materials; and
2) try-outs may not require activities that violate the provisions of this part and other applicable laws, rules, and policies;
 - c. other rules as determined by the State board of Education, school district, or school.
3. Membership in extracurricular clubs is governed by the following rules:
- a. Student membership in an extracurricular club is voluntary.
 - b. Membership shall be limited to students who are currently attending the sponsoring school or home schooled students or charter school students who reside in the sponsoring school's attendance zone.
 - c. 1) Extracurricular clubs may require that prospective members try out based on objective criteria outlined in the application materials.
2) Try-outs may not require activities that violate the provisions of this part and other applicable laws, rules, and policies.
 - d. Other rules as determined by the State Board of Education, school district, or school.

G. Parental consent

- 1. A school shall require written parental or guardian consent for student participation in all curricular and extracurricular clubs at the school.
- 2. The consent described in subsection G.1. above shall include an activity disclosure statement containing the following information:
 - a. the specific name of the club;
 - b. a statement of the club's purpose, goals, and activities;
 - c. a statement of the club's categorization, which shall be obtained from the application for authorization of a club in accordance with School Board policy indicating all of the following that may apply:
 - 1) athletic
 - 2) business/economic
 - 3) agriculture
 - 4) art/music/performance

- 5) science
- 4) gaming
- 5) religious
- 6) community service/social justice
- 7) other

- d. beginning and ending dates;
- e. a tentative schedule of the club activities with dates, times, and places specified;
- f. personal costs associated with the club, if any;
- g. the name of the sponsor, supervisor, or monitor who is responsible for the club; and
- h. any additional information considered important for the students and parents to know.

- 3. All completed parental consent forms shall be filed by the parent or the club's sponsor, supervisor, or monitor with the school's principal, the chief administrative officer of a charter school, or their designee.

H. Violations – Investigations – School responses

- 1. A school shall investigate any report or allegation that an authorized curricular or extracurricular club is:
 - a. participating in activities beyond the scope of its purpose; or
 - b. in violation of a provision of this part or another applicable law, rule, regulation, or policy.
- 2. After meeting with the faculty sponsor, faculty supervisor, or faculty monitor, the students involved, and the person making the report or allegation, if a violation is substantiated, the school may do any of the following:
 - a. allow the club's original statement of its purpose, goals, and activities to be modified to include the activities if they are in compliance with the provisions of this part and other applicable laws, rules, regulations, or policies;
 - b. instruct the faculty sponsor, supervisor, or monitor not to allow similar violations in the future;
 - c. limit or suspend the club's authorization or school building use pending further corrective action as determined by the school; or
 - d. terminate the club's authorization and dissolve the club.
- 3. Any limitation on expression, practice, or conduct of any student, advisor, or guest in a meeting of a curricular or extracurricular club, or limitation on school building use, shall be by the least restrictive means necessary to satisfy the school's interest as identified in this part.
- 4. A club that has been terminated in accordance with subsection 2.(d) above may not reapply for authorization until the following school year.

5. A student who makes a false allegation or report under this section shall be subject to school discipline.

(F.S. _____) (Adopted: 00/00/00)