

ADULT EDUCATION

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GRADUATION REQUIREMENTS FOR THE ADULT HIGH SCHOOL CREDIT PROGRAM

ADULT HIGH SCHOOL DIPLOMA

Adult High School Eligibility Requirements

- He/she must be withdrawn from a secondary institution and beyond compulsory school age; but cannot be over the age of 21.
- He/she must meet with a Clay County Adult Education advisor before they are enrolled. An official transcript should be available at this time so that a review of past academic history can be conducted;
- Due to limited course offerings, it is recommended that an eligible Adult High School student must have previously attained 20 credits. The balance of credits (24 is required for graduation) may be completed through the Adult High school program;
- Classes will be available 1 day per week unless otherwise noted. Please inquire about the location of the classes from the Adult Education office. Students are allowed to work outside of the classroom in order to expedite completion of the program. However, all testing or assessments must be done in the lab setting at the Adult Education location;
- All students, regardless of residency status, must pay a \$30 tuition fee, per trimester.
- Registration for returning adult education students who have been administratively withdrawn for disciplinary or attendance reasons or who do not remain continuously enrolled will pay a \$10.00 re-entry fee.
- Please check with the Adult Education office on times and locations of classes.
- Office hours and phone number: 904-272-8170
 - 7:30 a.m.-8:00 p.m. Monday-Thursday
 - 7:30 a.m.-3:00 p.m. Friday

Graduation Requirements

The following sequence of graduation requirements is necessary for graduation from the Adult High School Credit Program in the Clay County School District. Additionally, each student must complete each course with at least 70% mastery. Students must accumulate 24 credits, post a 2.0 GPA and pass the FCAT.

Language Arts	4
Mathematics	4
Science	3
Social Studies	3
Physical Education	0 (1/2 credit can be accepted)
Fine Arts	1/2 (Art and Other Cultures, etc.)
Practical Arts	1/2
Electives	9
TOTAL	24

EXPLANATION OF EACH SUBJECT AREA:

- 1. Language Arts (4)**
These courses fulfill the required four credits. These required courses should have the word English in the course title. (ENGLISH I, II, III, IV). The major emphasis will be centered on Literature and Composition.
- 2. Mathematics (4)**
Students must pass Algebra I, its equivalent, or a higher math in order to meet the math requirement.
- 3. *Science (3)**
No specific course requirements apply. Physical Science and Biology, however, is highly recommended.
- 4. Social Studies (3)**
The Social Studies requirement include 1 credit in American History, 1 credit in World History, ½ credit in Economics, and ½ credit in American Government.
- 5. **Fine Arts (1/2)**
The ½ credit may be accepted for Adult Education students. These courses include Drama, Music and Dance in which manual dexterity is required.
- 6. **Practical Arts (1/2)**
Courses in the Practical Arts may be accepted. Please refer to the Practical Arts Course Guide.
- 7. Life Management Skills (1/2)**
A ½ credit in Life Management Skills is no longer required; however, if a student has received a passing grade in this course it will be accepted.
- 8. Electives (9)**
Credit in elective areas fluctuates yearly to accommodate the total credits to be earned.

Special Note:

With appropriate documentation, adults can receive up to two elective credits for successful military experience.

There are many students who come to Adult Education without having a Fine Arts, Physical Education, Practical Arts and Life Management Skills credit. Because these courses are not offered specifically, they are often substituted with courses such as: Art and Other Cultures, Environmental Science, Marine Science, Writing Composition, Journalism, Contemporary Literature, Florida Law, Florida History, Psychology and Sociology.

** One (1) credit in either Fine Arts or Practical Arts will also meet this requirement.

CO-ENROLLED PROGRAM

Recent legislation has created some changes in the “**Co-Enrolled Program**” (**students who are currently enrolled in a Clay County high school and taking a class with the Adult Education program for CREDIT RECOVERY**). The following policy is in effect for the 2013-14 year:

- Students are allowed to enroll and take 2 courses in the co-enrolled program. The student will be able to take the full semester or only a half semester if they so desire;
- Only the core courses that count towards a high school diploma can be offered through adult education;
- Only students that have earned an “F” may be eligible to recover that credit and take a co-enrolled class. The only exception would be for a senior for graduating purposes. The principal of the home school must request this to the Adult Education Director;
- There is no tuition fee for co-enrolled students.